

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

November 18, 2015

7:30 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

Board President, **Mr. Charles Sheridan**, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on **November 18, 2015**. The meeting was opened at 7:30 p.m. with a flag salute.

Mr. Donow then took the roll call.

ROLL CALL:

Present: Kelly Norris, Andrew Oliveri, Charles Sheridan, Jessica Rentas, and Michael Kheyfets

Absent: June Carelli and Mr. Bohan

Also Present: Mrs. Vicki Pede, Superintendent and Mr. Michael J. Donow, Interim Business Administrator/Board Secretary

Mr. Sheridan, Board President, made the required announcement regarding notification of this meeting to the public.

Recognition of visitors: There were thirty one (31) members of the public and the Principal of Riverdale School, Sean Bowe, in attendance for the meeting.

Mrs. Pede presented Jessica Palombi, who recently received HIPP Grand Award at NJEA

Mrs. Pede presented Certificates to Students who achieved the Superintendent's List for the 4th marking period of the 2014-2015 School Year.

ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES

None.

I. ROUTINE ITEMS

Motion by Mr. Kheyfets, seconded by Ms. Norris to approve A

Discussion: None

A. Approval of meeting minutes as follows:

Workshop/Action Meeting	November 4, 2015
Private Executive Meeting	November 4, 2015

Yes: 5

No: 0

Abstain: 0

FINANCE

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve B

Discussion: None

- B.** It is recommended by the Superintendent of Schools that the Board of Education approve the payroll for the second half of the month of **October, 2015** in the amount of \$138,200.12 and the first half month of **November, 2015** in the amount of \$137,736.94.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve C

Discussion: None

- C.** It is recommended by the Superintendent of Schools that the Board of Education approve the bills list dated **November 15, 2015** warrants #14158 through #14221 in the amount of \$432,926.96.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve D

Discussion: None

- D.** It is recommended by the Superintendent of Schools that the Board of Education approve the void check:

Check #	Date	Amount
14216	11/18/15	6,643.84

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve E

Discussion: None

- E.** It is recommended by the Superintendent of Schools that the Board of Education approve the wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

November: \$77,345.39

Yes: 5 No: 0 Abstain: 0

COMMITTEE REPORTS

Committees	Chairperson	Reports
Finance 11-18 MEETING, 6:30	Charlie Sheridan	Mr. Sheridan reported that the committee met earlier in the evening and discussed current year budget projections

Policy 11-19 MEETING, 7:00	Jessica Rentas	Mrs. Rentas reported that the committee will meet on 11/19.
Education 12-2 MEETING 6:45	Andrew Oliveri	Mr. Oliveri reported that the committee will meet on 12/2
Personnel 11-24 MEETING 7:00	June Carelli	No Update
Negotiations	Kelly Norris	No Update
Buildings and Grounds 11-18 MEETING, 9:00	Mike Kheyfets	Mr. Kheyfets reported that the committee will meet on following the Board Meeting.
Transportation	Michael Bohan	No Update
Pompton Lakes/ P.L. Negotiations	Kelly Norris	Ms. Norris reported that the Education Foundation made a generous contribution for the technology program in the amount of \$15,000.

II. APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

FINANCE

F1. APPROVED 11/4/15

POLICY

Motion by Mrs. Rentas, seconded by Mr. Oliveri to approve L1

Discussion: None

L1. It is recommended by the Superintendent of Schools that the Board of Education accept the **HIB Report** from the Superintendent for the month of **October**, 2015.

Yes: 5 No: 0 Abstain: 0

HIB Report Synopsis
3 investigation
1 confirmed

EDUCATION

Motion by Mr. Oliveri, seconded by Ms. Norris to approve E1

Discussion: None

E1. It is recommended by the Superintendent of Schools that the Board of Education approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Housing
12/2/15	Toma Dedio	Affordable Care Act	Rockaway	\$50	N/A
1/5/16	Julie Merino	Help Students Develop Self-Regulation Skills to Improve Behavior and Increase Learning.	Fairfield	\$239	N/A
5/18/16	Stefanie Gosse-Batory	Judy Freeman's Winners Workshop	Somerset	\$199	N/A
10/22/15, 1/8/15, 2/11/16, 3/9/16, 4/20/16	Lisa Moro-Zemaitis, and Brigita Shoblock	Teaching Strategies, Gold for KEA	Pequannock H.S.	\$0	N/A
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

Yes: 5 No: 0 Abstain: 0

E2. APPROVED 11/4/15

Motion by Mr. Oliveri, seconded by Ms. Norris to approve E3

Discussion: None

E3. It is recommended by the Superintendent of Schools that the Board of Education approve the boys and girls 2015-2016 basketball schedules, as presented at the meeting, inclusive of any tournaments the teams will participate in.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Ms. Norris to approve E4

Discussion: None

E4. It is recommended by the Superintendent of Schools that the Board of Education approve the additional special school celebrations: End of Year Parties.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Ms. Norris to approve E5

Discussion: None

- E5.** It is recommended by the Superintendent of Schools that the Board of Education approve the revised Out of District placement tuition for 2015-2016 school year, to include a required 1:1 aide.

STUDENT	SCHOOL	TUITION	EFFECTIVE
340468	ECLC - Chatham	\$73,185.20	September 1, 2015 – June 30, 2016

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Ms. Norris to approve E6

Discussion: None

- E6. WHEREAS**, School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill;

So be it resolved that the Board of Education acknowledges that a school bus emergency evacuation drill was held on November 13, 2015 between 8:00AM – 8:10 AM at the Riverdale Public School

This drill was supervised by **Sean P. Bowe**, Principal and **Tom Schneider**, Physical Education Teacher, and included all bus routes: #4, #5, #10 and #11.

Yes: 5 No: 0 Abstain: 0

PERSONNEL

Motion by Mr. Oliveri, seconded by Ms. Norris to approve P1

Discussion: None

- P1.** It is recommended by the Superintendent of Schools that the Board of Education approve the following volunteers, who have or will complete the required volunteer training, for school events for the remainder of the 2015-2016 school year:

NAMES	NAMES
Katie Miceli	Kerri Mansoor
Amber Roosma	David Desai

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Ms. Norris to approve P2

Discussion: None

P2. It is recommended by the Superintendent of Schools that the Board of Education approve up to 1.5 hours pay at the contractual rate for **Randolph Hanas** for the preparation and presentation of music students for the *Tree Lighting Ceremony* scheduled for December 3, 2015.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Ms. Norris to approve P3

Discussion: None

P3. It is recommended by the Superintendent of Schools that the Board of Education approve up to 1.5 hours pay at the contractual rate for **Kristen Caufield** for Winter Concert supervision on December 15, 2015.

Yes: 5 No: 0 Abstain: 0

P4. APPROVED 11/4/15

P5. APPROVED 11/4/15

P6. APPROVED 11/4/15

Motion by Mr. Oliveri, seconded by Ms. Norris to approve P7

Discussion: None

P7. It is recommended by the Superintendent of Schools that the Board of Education approve the addition of the following to the **2015-2016 Substitute List**, pending receipt of a favorable criminal history review:

Name	Substitute
Joseph DiPaola	Teacher
Samantha Fink	Teacher
Robert Errera	Teacher

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Ms. Norris to approve P8

Discussion: None

P8. It is recommended by the Superintendent of Schools that the Board of Education approve the current rate of \$60 per game for officiating baseball and basketball events.

Yes: 5 No: 0 Abstain: 0

TRANSPORTATION

T1. APPROVED 11/4/15

T2. APPROVED 11/4/15

Discussion: None

Yes: 5 No: 0 Abstain: 0

A. Letters and Communications Mr. Charles Sheridan

- B. Superintendent's Report** **Mrs. Vicki Pede**

- Enrollment as of October 31, 2015

C. Business Administrator's Report **Mr. Michael J. Donow**

- The first few days have been productive in preparing for the Board Meeting, Finance, Building & Grounds, and preparing projections for salary accounts, special education costs and benefits.

D. Information and Questions from Board Members

- Mrs. Norris raised the issue of the Board organizing a retreat. Mrs. Rentas suggested that the Administration also be involved.
- Mr. Sheridan solicited suggestions for annual holiday participation.

E. Oral Communication

- Matthew Soto, a student, requested that the Board consider longer recess periods. He also inquired why we couldn't have a longer break at Christmas.

IV. FUTURE MEETINGS AND IMPORTANT DATES:

December 2, 2015	Workshop/Action Meeting	7:30 p.m.
December 16, 2015	Public Business Meeting	6:30 p.m.
January 13, 2016	Workshop/Action Meeting	7:30 p.m.
January 20, 2016	Public Business Meeting	7:30 p.m.

IV. EXECUTIVE SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss a legal matter.
2. The matter discussed will be made public when confidentiality is no longer required.

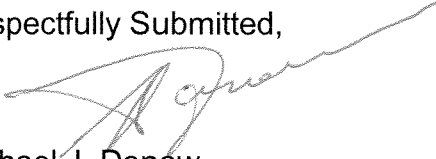
VI. ADJOURNMENT

Motion by Ms. Norris, seconded by Mr. Oliveri to approve adjournment from the Public Business Meeting at 8:26 p.m. into executive session

The Board reconvened at 8:44 p.m. to Public Session.

**Motion by Mr. Kheyfets, seconded by Ms. Norris to approve adjournment from the
Public Business Meeting at 8:44 p.m.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "M. Donow", written over a horizontal line.

Michael J. Donow
Interim Business Administrator/Board Secretary

